

HBNA BOARD MEETING, October 18, 2017

Board Members attending: Kathy Boltwood, Susy Stovin, Gay Colyer, Nikki Stephenson, Kevin Quirk, Blake Dexter, Carole Simpson, Gene Hooff, Anne Culberson, Maribett Varner, Cathy Boston, Bob Connelly, Ruth Skogstad

#### EXECUTIVE COMMITTEES

President, Bob Connelly: Called Meeting to order, Capital City Club, 8:00 am.

Secretary, Anne Culberson, Minutes Approved

Financials, Brian Ruediger, The Historic Brookhaven Neighborhood Association enters the 4<sup>th</sup> quarter of 2017 In sound financial position, with all outstanding liabilities paid and strong cash reserves to meet future obligations.

#### COMMITTEE REPORTS

CCTV: Blake Dexter, Haig Kazazian

Blake Dexter and Haig Kazazian from the HBNA Board have been researching technology to provide more security for our neighborhood for months and presented their findings; they recommended two solutions at a town hall meeting in August and support was overwhelming. The two solutions are Cameras and License Plate Readers (LPRs). Two Cameras would be placed at every entrance into the neighborhood catching both inbound and outbound traffic. Two LPRs would be placed at the top 5 traffic entrances to neighborhood, catching both inbound and outbound traffic. LPRs connect directly to City of Brookhaven Police vehicles. Cameras only: The benefits of the cameras are they will have blue lights atop them to act a deterrent and will help solve crimes after the fact. The benefits of the LPRs are they are proactive - a car passes a camera which has been stolen or the driver is wanted, the police are directly notified and can respond. We will move forward on the camera only solution and based on the leasing price for this equipment from Georgia Power, we will need to increase our yearly dues this year from \$100 to \$150. To implement the LPR part of the solution, we will need additional support from our neighbors. We have included a pledge card in annual HBNA dues billing to determine if we have the financial resources to proceed implementing this important part of the plan. This will be in addition to the annual dues of \$150, for a minimum of 3 years. Additionally, many are members of the Brookhaven Security Association in the neighborhood which is separate from HBNA. The purpose of that Association is to deter crime and improve safety within Brookhaven through the enlistment of off-duty Police Officers who have the authority to make arrests and directly interface with 911. The addition of the security cameras broadens our ability to protect the neighbor 24/7 and we believe is good value for our funds. We will continue to work with the Security Association in order to deter crime and improve the overall safety of our neighborhood.

Film: Gene Hooff

Gene presented the following proposed guidelines for HBNA neighbors renting their homes for filming.

1. Residents that host filming in the neighborhood at their property should do their part to be “good neighbors.” For each project, the resident should contact the HBNA Film Committee Chairman with the following information so HBNA is prepared to support your permit:
  - Name of Production Company
  - Date and Times of Filming
  - Description of Filming Activities
  - Local Production Contact Number
2. Neighbors’ concerns should be properly addressed to ensure the shoot goes smoothly and is a positive experience for everyone involved.
3. Every effort should be made to ensure that production company members do not disturb your neighbors, especially if filming requires preparation days involving construction to “dress” your property prior to actual shoot days.
4. Reach out to your neighbors and personally notify them that filming will be taking place at your property.
5. Discuss the company’s parking plans prior to the shoot and convey any concerns voiced by your neighbors. This will avoid problems like blocked access to driveways or streets that can cause ill will between your neighbors and you.
6. Hosting filming frequently can take a toll on your neighbors who may not receive the direct financial benefits that you enjoy. The HBNA recommends the Production Company donate \$1000 per day to the HBNA for beautification and other neighborhood improvements.
7. Personal vehicles of cast/crew are not permitted to park on area streets. The production company must arrange off-site parking, and cast/crew must be shuttled to and from the location.
8. Parking of production equipment is limited to one side of the street. Film company vehicles shall not interfere with school bus transportation, the gardeners’ activities, trash pick-up, Mail delivery and safe use of the streets or access to resident driveways, unless approved by the affected residents in writing. If the Production Company requires the closing of a street within the neighborhood, the HBNA must be notified thirty (30) days in advance of the road closure to ensure proper communication with all HBNA neighbors, regardless of whether the filming permit application has been submitted.
9. When filming occurs at night, excessive bright lights and noise may disturb your neighbors. Prior to filming, be certain to discuss such activities with your neighbors who may be adversely impacted and make sure that production company addresses their concerns. Additionally, we recommend the production company compensate or relocate your neighbors most impacted.
10. The standard approved filming hours are 7:00am to 10:00pm, Monday to Friday. An extension of the standard filming hours may require that affected residents be surveyed to identify neighborhood concerns and the approved date, hours, and activities must be specifically indicated on the permit.
11. Littering is not tolerated and proper litter disposal needs to be clearly addressed. Further, we suggest your contract include either a No Smoking or designated smoking location. The designated smoking location must be on your property, clearly marked, and have the proper receptacles for all smoking products.
12. HBNA Filming Committee asks the production companies using our neighborhood to offer our neighbors “Extra” opportunities, if available

Events, Susy Stovin

Our next event is the Bi Annual neighborhood meeting, November 6, 2017, 6:30, Capital City Club. The event will be sponsored by Cathy Boston of Harry Norman Realtors and Ruth Skogstad of Beacham and Company. Items on the agenda are election of new HBNA Board Members, approval of bylaw changes, security cameras, and update from BSA.

CME: Carole Simpson

Carole noted HBNA contract is completed in November. She will evaluate the current landscape contract for renewal. The committee plans to straighten or repair old concrete benches and order new benches for micro parks. Monument update was given. Carter Drive monument complete. West Club monument reported in disrepair. Possible proposal for pressure washing and sealing monuments in the future. Stone edging is being evaluated in micro parks as well.

Zoning: Dekalb, Kevin Quirk

Several lot line and stream buffer requests in the City of Brookhaven.

Zoning: Fulton, Cathy Boston

Club Valley residential zoning request, meeting October 17, 2017. Canterbury Court zoning request meeting October 17, 2017. Canterbury Court has purchased red brick condos adjoining their property for possible expansion as well. There are existing height restrictions that may be imposed on Peachtree. HBNA may also have concern regarding first three rental homes adjoining Canterbury Court on Vermont.

Bylaws: Maribett Varner

Maribett emailed all HBNA Board Members bylaw changes. She also brought a slate of the three newly proposed board members to the October Board meeting; some expiring board terms will be up for reelection as well at the November meeting. All HBNA members will vote on bylaw changes and board positions.

Transportation: Gay Colyer, Bob Connelly

The Transportation Committee submitted an initial list of comments concerning the proposed GDOT project on Peachtree from Ashford Dunwoody to N.Druid Hills Road. HBNA indicated they would like to continue to give input as the project moves forward. A more formal statement may be given to the COB at a later date.

Bob Connelly, Anne Culberson and Gay Colyer meet with neighbors re the Vermont-Winall Down Road drainage project. All agreed the project needs to be evaluated by a hydraulic engineer who may look at the larger drainage issues in Historic Brookhaven.

The committee continues to work with the COB and the COA to address issues from the traffic study and existing catch basin debris.

Submitted by Anne G. Culberson  
Secretary, HBNA  
November 1, 2017